

**PACIFIC NORTHWEST DISTRICT 32  
CONVENTION EXECUTIVE COMMITTEE MEETING  
AUGUST 9, 2018 3:40-5:15 P.M.  
Lebanon, Oregon**

The meeting was called to order by Governor Bruce Gilbertson at 3:40 p.m. beginning with the Optimist Creed.

**I. ROLL CALL**

Executive Committee members present: Governor Bruce Gilbertson; Secretary/Treasurer Mary White; Immediate Past Governor Rick Matkin; Past Governor, Mike Gray; Governor-Elect Ben DeRemer; Lt. Governor Peter Sudduth, Zone 5, Oregon South; and Presiding Parliamentarian Annette Smith. Absent: Lt. Governors Tyler Carr, Zone 1, BC; Joe Shreve, Zone 2, Idaho West; Doug Roe, Zone 3, Idaho East; Scott Keller, Zone 4, Oregon North; and Gary Smith, Zone 6, Washington.

**BRUCE GILBERTSON CONVENED AN EXECUTIVE SESSION FROM 3:43-4:22 P.M. – PERSONNEL ISSUES**

**BRUCE GILBERTSON RECONVENED THE EXECUTIVE COMMITTEE MEETING AT 4:26 P.M.**

**II. REVIEW OF DELINQUENT DUES**

Secretary/Treasurer Mary White reported no clubs were 60 days delinquent at third quarter, but three clubs were now more than 120 days delinquent: Elmore County, Jerome, and Portland Peninsula. All other clubs were current.

**III. APPROVAL OF THIRD QUARTER MINUTES**

Secretary/Treasurer Mary White explained that the minutes in the packets had been corrected from what was posted on the District website, noting additional names had been added to the Oratorical/CCDHH committee.

**MOTION MADE BY RICK MATKIN, SECONDED BY PETER SUDDUTH AND CARRIED UNANIMOUSLY TO APPROVE THE THIRD QUARTER MINUTES OF THE EXECUTIVE COMMITTEE MEETING FOR MAY 11, 2018.**

**IV. REVIEW OF FINANCIAL REPORT**

Secretary/Treasurer Mary White, again explained the budget included in the packets had been updated from what had been posted on the web site. She noted that income and expenses for the 2018 Oratorical competition did not follow the standard cost ratios. Income was \$200 less than budgeted with expenses also being unusually low because of a need for fewer rooms for students, significant meal cost reductions, and less than \$30 for entertainment. Mary reported as of March 31, 2018, there was \$16,145.37 in the CCDHH Scholarship Campaign fund, and \$788.07 in the Childhood Cancer Campaign fund as of March 31, 2018. Peter Smith provided information on the Canadian funding for the extra CCDHH Scholarship.

## V. OLD BUSINESS

Ben DeRemer provided an update on the Oratorical/CCDHH Expenses committee meeting, noting the committee would recommend to the Board of Directors that a policy change be made to no longer pay for the dinners of Oratorical and CCDHH parents at the awards banquet. He explained the committee would continue to meet to discuss how the District competitions would be conducted and managed in the future, including entry fee increases.

Ben DeRemer shared information on the evolving Strategic Plan.

In response to questions by Rick Matkin, Ben DeRemer said it would be necessary to revisit the resolutions from third quarter; he had commitments from 6 of 12 Lt. Governors; and was planning an executive committee/team retreat in late August or September.

## VI. NEW BUSINESS

Ben DeRemer shared his 2018-2019 Budget Proposal, supplying a three-page proposal explanation, including discussion of a dues increase request, noting the increase would need to be specifically allocated to certain items.

Ben identified some of the anticipated expenses that the District is obligated to finance, which include the following:

- Sending the District 1st Place Oratorical winner to the World Championships in St. Louis, Missouri (Optimist International wants all contestants for the World Championships to arrive in person versus video conferencing starting this year) - \$1,000
- District Secretary & District Treasurer hotel rooms (Most hotels will comp one room for every 20-25 rooms booked, we are now averaging at less than 40 rooms for district meetings, which only covers the Governor if they use the Hospitality Room) - \$2,000
- District Treasurer (and guest) meeting registration and travel (I have separated the positions this year to put more emphasis on financial stewardship and sustainability) - \$900
- JOI Clubs & Convention (Districts have a responsibility of supporting their JOI Districts, this is an area we have neglected in the past; this amount is based off of other Districts' expenses) - \$2,000
- Sending the Jr Golf Qualifiers to the International Championships (In the past a single Club has been sponsoring our two qualifiers, whereas, it should be the Districts responsibility) - \$2,400
- CCDHH Second Scholarship (It is irresponsible for the District to rely on Clubs to finance the second scholarship when it is a District level scholarship, it needs to be budgeted for if we are to have it) - \$2,500
- Oratorical & CCDHH Costs (Historically, the burden of the costs for the CCDHH and Oratorical contest costs have been passed onto the registration for 3rd Quarter attendees, whereas, the cost of the program should not be placed on the few, but borne onto the whole membership) - \$4,800
- Lt Governors (Increase cost to cover costs of six additional Lt Governors) - \$3,400
- Assistant Governors (To cover the cost for six Assistant Governors) - \$1,500
- District Officer Pins (The District is obligated to purchase 1 Gov, 1 Gov-Elect, 2 Sec/Treas, 6 Asst Gov, and 12 Lt Gov pins, plus Past Officer pins for 44 pins at \$31 = \$1,364 plus shipping) - \$1,400
- District Treasurer to International Convention (Separate from District Secretary) - \$2,000
- District Treasurer-Designate to International Convention (Same as previous) - \$2,000

- Webinars, Conference Calls, eBallots, & Website (To update and modernize our District to meet its current needs and lessen its reliance on travelling to more meetings) - \$1,000

Ben DeRemer also explained three proposed District Policy Updates as follows:

**ISSUE 1: OI DISTRICT POLICY UPDATES**

(Submitted by Ben DeRemer, 2017-2018 Governor-Elect)

*EXPLANATION:* The following proposal is presented to update our Policies to be in line with the Suggested District Policies as adopted by the International Board of Directors March of 2018 by correcting the composition and phrasing of what constitutes a District Officer and adding the position of Assistant Governor to the District Officers. This simplifies the definition of District Officer and allows for a more balanced viewpoint from the Committees within the District, as well as a means for delegation of duties between the Governor and Committees of the District.

**CURRENT:**

Policy Article II. District Administration

Section 1. District Board of Directors

The District Board of Directors shall administer the business of the District and ensure the implementation of these policies. The District Board of Directors shall consist of the District Officers, the two (2) most immediate and available Past Governors, the Lieutenant Governors, and the Presidents of each Club in the District. A JOOI Governor, if available, shall serve as a non-voting member on the District Board of Directors.

Section 2. Officers, Qualifications, Elections, and Terms of Office

A. The Officers of the District shall be the Governor, the Governor-Elect (up until the annual convention election, then the Governor-Designate following the annual convention election), and the District Secretary-Treasurer.

Section 3. District Executive Committee

B. The District Executive Committee shall consist of the District Officers, the Lieutenant Governors and the two (2) most immediate and available Past Governors. A JOOI Governor, if available, shall serve as a non-voting member on the District Executive Committee.

**PROPOSED:**

Policy Article II. District Administration

Section 1. District Board of Directors

The District Board of Directors shall administer the business of the District and ensure the implementation of these policies. The District Board of Directors shall consist of the District Officers, the two (2) most immediate and available Past Governors, ~~the Lieutenant Governors~~, and the Presidents of each Club in the District. A JOI Governor, if available, shall serve as a non-voting member on the District Board of Directors.

Section 2. Officers, Qualifications, Elections, and Terms of Office

A. The Officers of the District shall be the Governor, the Governor-Elect (up until the annual convention election, then the Governor-Designate following the annual convention election), ~~and~~ the District Secretary-Treasurer, the Assistant Governors, and the Lieutenant Governors.

G. The District Assistant Governors-Elect shall be appointed by the Governor-Elect and confirmed at the third quarter District Board meeting by the District Board of Directors. The District Assistant Governors-Elect shall take office October 1 next following confirmation. The term of office for the District Assistant Governors shall be one (1) year.

Section 3. District Executive Committee

B. The District Executive Committee shall consist of the District Officers, ~~the Lieutenant Governors and~~ the two (2) most immediate and available Past Governors, and the JOI Governor as a non-voting member. ~~A JOI Governor, if available, shall serve as a non-voting member on the District Executive Committee.~~

#### Section 4. Duties of the District Officers

E. Assistant Governors. It shall be the duties of the Assistant Governor to: (1) cooperate with and act as a representative for the Governor-Designate in preparation for the year, (2) act as liaison between a certain number of Committee Chairs and the Governor, and (3) attend all District Board of Directors meetings and Executive Committee meetings as well as the annual convention.

(As well as the addition of the words "Assistant Governors" as is consistent with the position within these policies)

### **ISSUE 2: OI BYLAWS UPDATES**

(Submitted by Ben DeRemer, 2017-2018 Governor-Elect)

*EXPLANATION:* The following proposal is presented to update our Policies to be in line with the required wording as updated from the Optimist International Bylaws Amendments at the 2017 and the 2018 Optimist International Conventions.

#### **CURRENT:**

Policy Article II. District Administration

Section 2. Officers, Qualifications, Elections, and Terms of Office

B. No one shall be eligible for election or hold any District office unless (1) they are duly enrolled on the International roster as a full member of a Club in good standing in Optimist International and (2) they have held or are currently holding the office of President of an Optimist Club. It is strongly recommended that they also have held or are currently holding the office of Lieutenant Governor.

E. The District Secretary-Treasurer designate shall be appointed by the Governor- Elect and confirmed at the third quarter District Board meeting by the District Board of Directors. The District Secretary-Treasurer designate shall take office October 1 next following confirmation. The term of office for the District Secretary-Treasurer shall be one (1) year.

#### **PROPOSED:**

Policy Article II. District Administration

Section 2. Officers, Qualifications, Elections, and Terms of Office

~~B. No one shall be eligible for election or hold any District office unless (1) they are duly enrolled on the International roster as a full member of a Club in good standing in Optimist International and (2) they have held or are currently holding the office of President of an Optimist Club. It is strongly recommended that they also have held or are currently holding the office of Lieutenant Governor. No one shall be eligible for election or hold a District office unless he/she is duly enrolled on the International roster as a member of a Club in good Standing in Optimist International; and for` the office of Governor or Governor-Elect, they should have served all of a term of Club President.~~

E. The District Secretary-Treasurer designate shall be appointed by the Governor- Elect and confirmed at the third quarter District Board meeting by the District Board of Directors. The District Secretary-Treasurer designate shall take office October 1 next following confirmation. The term of office for the District Secretary-Treasurer shall be one (1) year. A District Secretary-Treasurer, District Secretary, District Treasurer, or any combination thereof, shall not serve more than three consecutive years.

### **ISSUE 3: OI MEMBERSHIP INCENTIVES**

(Submitted by Ben DeRemer, 2017-2018 Governor-Elect)

*EXPLANATION:* The following proposal is presented as a recommendation by the Optimist International Board of Directors to all Optimist International Districts. Optimist International occasionally creates incentives to membership in which a specific price point is set for clubs to promote and incentive prospective members so that cost is not a barrier to joining. Our District Policies currently refer to College membership and FOO membership, but they do not account for other incentives that Optimist International is actively promoting. So that these incentives remain true to the costs of memberships that are promoted to these individuals, this proposal asks that no District dues are assessed to members while they are enrolled in these programs. These programs typically last for a 12-month period, at which time their membership reverts to that of a regular member, and at which time they would begin paying for District dues.

**CURRENT:**

Policy Article VI. District Finances

Section 3. Dues

C. Each Club shall pay zero district dues for any member in a post-secondary educational institution who is enrolled as a full-time student and any Friend of Optimist (FOO) member.

**PROPOSED:**

Policy Article VI. District Finances

Section 3. Dues

C. Each Club shall pay zero district dues for any member in a post-secondary educational institution who is enrolled as a full-time student, and any Friend of Optimist (FOO) member, and any member enrolled in an Optimist International Board of Directors approved membership incentive program that promotes a specific price point as a financial incentive.

Bruce Gilbertson reported the District was down 41 members. He explained a large club, Portland NE, would fold on September 25. He was OPTIMISTIC the District could bring in new members to replace the ones lost.

**OFFICER REPORTS**

Al Kersey reported that after his 17-year campaign to make Junior Curing an official OI program, it has been confirmed that it is now on the radar to happen. He said it should happen in less than four years.

Bruce Gilbertson noted that Ben DeRemer had stepped forward to run for a second term as Governor in order to ensure there would be no loss of momentum with the Strategic Plan.

**MOTION MADE BY MIKE GRAY, SECONDED BY RICH MATKIN AND CARRIED UNANIMOUSLY TO ADJOURN TO THE FIRST QUARTER MEETING IN KENNEWICK, WASHINGTON.**

Meeting Adjourned at 5:15 p.m.

Respectfully Submitted

Mary L. White

Secretary/Treasurer

***Audio recordings of all meetings are stored electronically with the Secretary/Treasurer and are available upon request.***